

<b>Health, Safety, &amp; Chemical Committee</b>		<b>11/21/2014</b>	
		<b>8:00 am</b>	
		<b>9-919</b>	
<b>Chair:</b>	Billy Ray Askew		
<b>Vice-chair:</b>	Amanda Carlisle	<b>Secretary:</b>	Teresa Crozier
<b>Members Attending:</b>	Wesley Adams, Eddie Allen, Billy Ray Askew, Amanda Carlisle, Teresa Crozier, Leonard Hudson, Melvin Lodge, Jack Spencer		
<b>Members Absent:</b>	Ron Skinner, Fashikie Smith, Steve Taylor		
<b><i>Minutes from Meeting 11/21/2014</i></b>			
<b>Agenda Item</b>			
<b>I. Review of Minutes</b>		<b>Presenter:</b>	Wesley Adams
<ul style="list-style-type: none"> <li>➤ Minutes from Oct. 14, 2014 meeting were approved as written. The motion to approve the minutes was made by Eddie Allen, seconded by Leonard Hudson, and accepted by all.</li> </ul>			
<b>II. Review of Old Business</b>		<b>Presenter:</b>	Noted
<ul style="list-style-type: none"> <li>➤ Billy Ray Askew reported that the Committee Chair and Vice-chair will be attending a SACSOC training session hosted by the SACSCOC Leadership Committee on Monday, Nov. 24<sup>th</sup>.</li> <li>➤ Barbara Tansey sent an email to Committee members regarding the issue of petitioning the DOT about traffic safety on US 264 at the east end of campus. Dr. Tansey indicated that Bill Wall, a new BCCC Trustee was working on the issue.</li> <li>➤ Wesley Adams communicated with Jay Sullivan regarding the best way to digitize and store MSDS/SDS information. Sullivan suggested it would be best to wait until a new computer system is available to develop a computerized MSDS/SDS database. In the meantime, Lisa Woolard is in the process of making electronic versions of paper MSDSs/SDSs for campus.</li> <li>➤ Teresa Crozier will work with the Print Shop and Media Services to print and laminate 40 NFPA and 40 GHS signs for campus. Eddie Allen will handle distributing the signs to areas on campus where chemicals are used and stored.</li> <li>➤ The Committee discussed that some areas on campus need training on Blood Borne Pathogens, Hazardous Communication, and Chemical Hygiene and Storage. Eddie Allen is addressing the risk assessment for areas on campus. It was mentioned that science labs should be included in the list from the 10/14/14 minutes. Eddie Allen will also check with Lisa Hill about including the BCECHS since they use the science labs.</li> </ul>			

Teresa Crozier will request that Ron Baldwin, a member of the Profession Development Committee, contact Blue Ridge Comm. College about setting up campus wide PDI sessions.

### III. New Business

Presenter:

Noted

- Billy Ray Askew presented the option of using Stericycle to assist the Committee with Health, Safety, and Chemical Programs. Stericycle currently picks up biohazardous waste from buildings 9 and 12. Stericycle offers a “preferred level” of service for an additional \$ 85 per month. This fee covers the following services:
  - Annual on-site visit by a certified Occupational Safety Specialist
  - Annual on-site 155 point Mock-OSHA Evaluation
  - Steri-Safe NO FINE, NO FAIL OSHA guarantee
  - Access to their database of > 4 million MSDSs/SDSs
  - Online Safety Meeting Library access
  - Hazard Communication Awareness Training
  - Bloodborne Pathogens, Department of Transportation, and Biohazardous Waste Trainings and resources via on-line
  - Bloodborne Pathogens annual on-site training

After discussion it was decided that a subcommittee consisting of Wesley Adams and Eddie Allen would research what exactly these Stericycle services include, if there are any additional fees, if other colleges have used these services, etc. The motion to set up the subcommittee to investigate Stericycle’s preferred level of service was made by Billy Ray Askew, seconded by Leonard Hudson, and accepted by all.

- The Committee discussed the issue of two chemicals that PSC would not pick up from campus during the August, 2014 waste chemical pickup.
  - The first is a box of reagent vials from the former biotechnology program in building 9. Since this reagent is classified as a drug, it was discussed whether the chemical could be disposed of with the next municipal drug pickup program. Leonard Hudson will contact the Sheriff’s Office about disposal options and work with Teresa Crozier on handling the disposal.
  - The second chemical is in a unlabeled drum stored behind the maintenance building. Amanda Carlisle will contract the chemistry department at ECU about options for analyzing the drum contents and about alternative waste chemical disposal companies. She will relay her finding to Melvin Lodge, Eddie Allen, and Wesley Adams to facilitate the identification and disposal of this chemical.
- Wesley Adams has ordered 14 more blood spill cleanup kits for offices on campus.
- Wesley Adams reported that the library staff has been concerned about a bad odor and respiratory issues related to mold in the library. Analysis by Blue Ridge Comm. College indicated that there were elevated levels of a particular type of mold spore. Wesley indicated that he is investigating options for the following actions to be taken in the library:
  - New controls on all air conditioner and dehumidifier units.
  - In-duct cleaning devices for air ducts.
  - Carpet cleaning over Thanksgiving or Christmas break.
  - Subsequent air sampling by Blue Ridge Comm. College.

➤ The meeting adjourned at 8:57 am.

***Other Information***

<b>Next Meeting:</b>	To be announced after the beginning of 2015 by the Committee Chair.
----------------------	---